



ADMISSION POLICY 2021/2022

Languages skills:

PreKG – KG1: The languages skills in French, English or Arabic are not a requirement for the admissions to these classes.

From Mi-KG1: French language skills are a prerequisite.

KG2: French language skills are mandatory.

Grade 1 - Grade 12: The French language is mandatory. The English and Arabic languages are not a requirement for the admissions to these classes. The tests will be organised by the school at the start of the school.

ADEK regulations (UAE Ministry of Education):

PreKG - Grade 1: You will find below the conversion table for the age and level of new students for the 2021-22 school year.

Level	Date of Birth from:	Date of Birth to:
PS - PreKG	01 jan. 18	31 dec. 18
MS – KG1	01 jan. 17	31 dec. 17
GS – KG2	01 jan. 16	31 dec. 16
CP – Grade 1	01 jan. 15	31 dec. 15

Grade 2 - Grade 12: ADEK will be based on the last school certificate mentioning the level of the student and the notice of passage.

PreKG – Grade 12: Additional documents are required to enrol the student in the ADEK.

(See [step 5:Final registration](#))

Lycée Français International Théodore Monod

Établissement homologué par le ministère français de l'éducation nationale

PO Box 59646 | Abu Dhabi

<http://www.ltmonod.aflec-fr.org/>



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- **1st step: Pre-Enrolment online by Eduka**

For new families:

Create your account, complete the pre-enrolment online, download all required documents. Please specify the establishment of your choice as 1st wish.

For LTM families:

Login to your Eduka account, “create a folder for a new student to the school year 2021/2022, complete the online pre-registration file, and download all required documents.

For a fast and efficient processing of your file, we advise you to attach good quality PDF. Unreadable documents will not be processed.

There is no deadline for applicants abroad who are planning to move to UAE. However, the numbers of places are limited, so we commend that you make your request as soon as possible.

- **2nd step: Acknowledgement of your file**

The registration department will contact you by email to inform you if your file is completed or not.

- **3rd step : Appointment**

NB: These appointments are only for new students.

If your child is enrolled in an accredited French school, the appointment is not required provided that you supply there reports of the current year and the notice of passage and send it all by Eduka.

In Abu Dhabi	Overseas
<p>An appointment will be organised with a member of management of the school.</p> <p>We ask both parents to attend this appointment of approximately half an hour with the child.</p> <p>Grade 1 – Grade 12: The admission tests will be organised online or in the school.</p>	<p>An online appointment or by phone will be organised for the families who cannot come at school.</p> <p>Grade 1 – Grade 12: The admission tests will be organised online.</p>

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- **4th step: Processing and Reply by email**

The Admissions Committee studies the files and the decisions are communicated by email to the families. Any complete file will receive a response by email.

In case of admission:

Please complete your file online (Information and documents in red are mandatory).

<https://itm.lyceesfrancaisabudhabi.com/>

The admission decision will be sent by email, it has to be validated within the indicated deadlines, and the fees to be paid will also be specified. If the stated deadline has expired, the place will be assigned and offered to another family on the waiting list.

In case of waiting list:

A notification will be sent to inform you that you are on the waiting list. We will process your file depending on any departures and withdrawals.

In case of refusal:

Every year, we have to refuse a certain number of students because of the number of places. That is why, we recommend you to make your registration request as soon as possible and we advise you to consider an alternative solution in case we cannot respond favourably to your request.

- **5th step: Final registration**

The registration will be final if the child's file has been completed, accompanied by the requested documents and the payment made.

The registration department will confirm your child's final admission by email.

[LISTS OF DOCUMENTS TO BE PROVIDED FOR ADEK ENROLLEMENT \(UAE Ministry of Education\)](#)

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