



BACK TO SCHOOL PRACTICAL GUIDE (KG1 to Grade 5)

LYCEE FRANCAIS INTERNATIONAL
THEODORE MONOD

02/09/2020



Table of contents

1. BACK TO SCHOOL CALENDAR
2. ACCESSIBILITY AND REGULATION OF MOVEMENT
3. WEEKLY ORGANIZATION
4. GROUP ALLOCATIONS
5. HEALTH AND SAFETY AT SCHOOL
6. TEMPORARY TEACHING ORGANIZATION
7. THE TEMPORARY OPTION OF 100% DISTANCIEL
8. SCHOOL BUS SERVICE
9. UNIFORM AND SCHOOL BAG
10. FREQUENTLY ASKED QUESTIONS

This guide is evolving and will be updated regularly

1. BACK TO SCHOOL CALENDAR

 HORAIRES***	 À BATEEN	 À DISTANCE (ZOOM)
Mercredi 2 septembre / Wednesday, September 2		
8h-12h	CM1 et CM2 (G1*) / Grade 4 and 5 (G1*)	PS / PreKG
13h-15h		6ème / Grade 6
13h45-15h15		5ème, 4ème et 3ème / Grade 7, 8 and 9
14h30-16h		2nde, 1ère et Terminale / Grade 10, 11 and 12
Jeudi 3 Septembre / Thursday, September 3		
8h-12h	CM1 et CM2 (G2*) / Grade 4 and 5 (G2*)	
	CP, CE1 et CE2 (G2*) / Grade 1, 2 and 3 (G2*)	
14h-16h		CM1 et CM2 (G3**) / Grade 4 and 5 (G3***)
Dimanche 6 septembre / Sunday, September 6		
8h-12h	CP, CE1 et CE2 (G1*) / Grade 1, 2 and 3 (G1*)	
8h-9h30	MS et GS (G1*) / Grade KG1 and KG2 (G1*)	
10h30-12h	MS et GS (G2*) / Grade KG1 and KG2 (G2*)	
14h-16h		CP, CE1 et CE2 (G3**) / Grade 1, 2 and 3 (G3**)
		MS et GS (G3**) / Grade KG1 and KG2 (G3**)

* Les groupes G1 et G2 rassemblent les élèves de MS à CM2 dont les parents ont choisi un enseignement en présentiel.

Le numéro du groupe et la classe de chaque élève seront communiqués le 1er septembre.

* Groups G1 and G2 bring together students from MS to CM2 whose parents have chosen face-to-face education.

The group number and the class of each student will be communicated on September 1st.

* Le groupe G3 rassemble les élèves de MS à CM2 dont les parents ont choisi un enseignement à distance.

* Group G3 brings together students from MS to CM2 whose parents have chosen distance education.

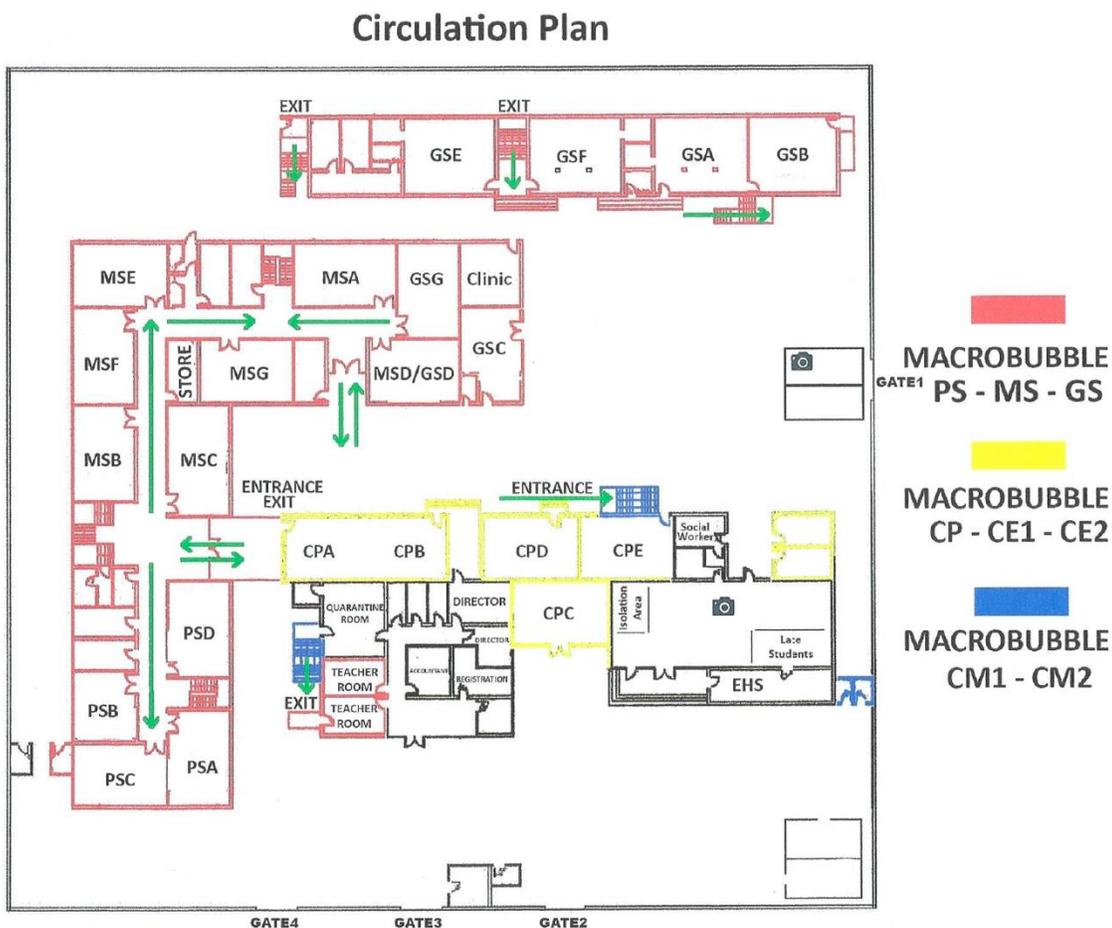
*** Les horaires pourront être amenés à être modifiés, ils seront confirmés le 1er septembre.

*** Times may be updated, they will be confirmed on September 1st.

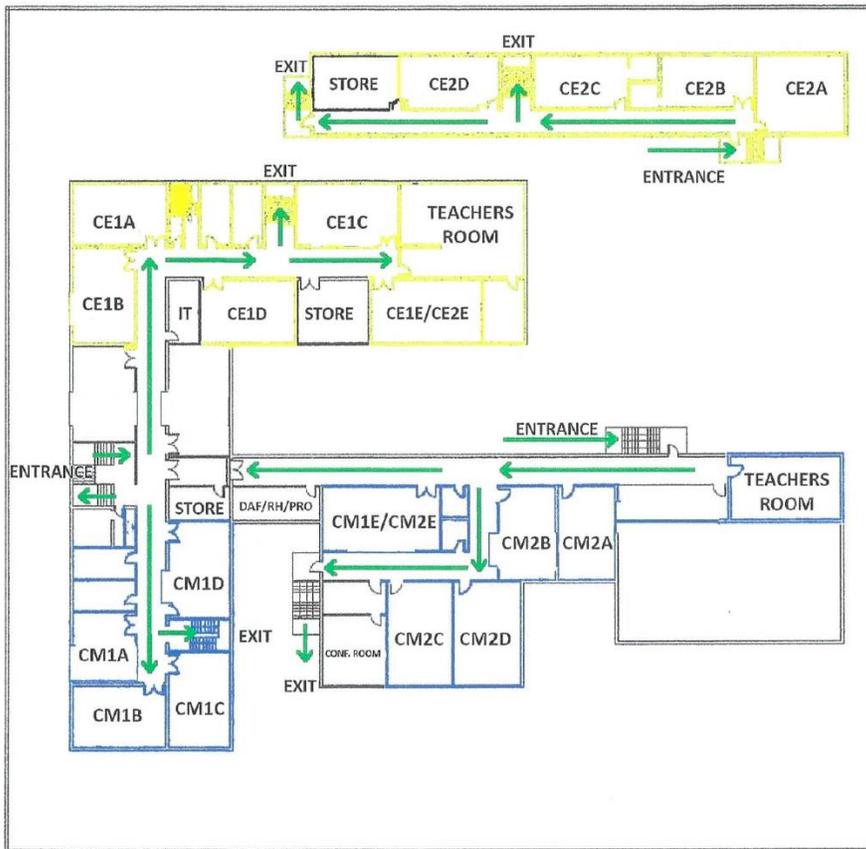
2. ACCESSIBILITY AND REGULATION OF MOVEMENT

A. Settlement plan

In accordance with the health instructions, the school will be divided into 3 "macro-bubbles" that must not have any contact with each other (different colors on the plan). These macro-bubbles correspond to primary school cycles (cycle 1: Pre-KG, KG1, KG2, cycle 2: Grade 1, Grade 2, Grade 3 and cycle 3: Grade 4 and Grade 5). As a result, the school will be split into sectors. A map of the school showing the different macro-bubbles by colors is set out below.



Circulation Plan



MACROBUBBLE
PS - MS - GS

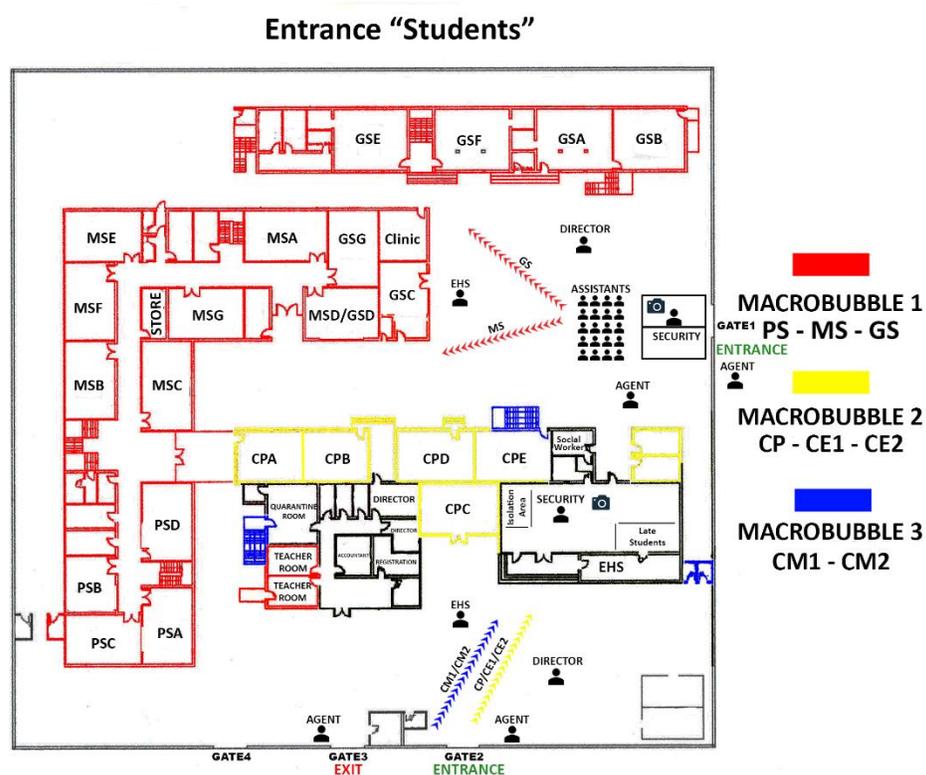
MACROBUBBLE
CP - CE1 - CE2

MACROBUBBLE
CM1 - CM2

B. Organization of students' ins and outs

The entry and exit of students to and from the school is a critical part of our health protocol. Diagrams showing the entry and exit requirements are set out below. Implementation of these procedures will be supervised and gradual during the first few days for students to adapt and get accustomed to them.

- **Students' entrance:**



2 possible entries: gate 1 and gate 2 (see map)

Gate 1: Students arriving by bus and then students from PS to GS accompanied.

Students from CP to 5th grade arriving by bus are welcomed from 7:45 a.m. at the gate (gate 1) and pass through an air-conditioned tent in which a thermal camera will take their temperature.

Students from Grade 1 to Grade 5 (CP, CE1, CE2, CM1 and CM2) head to their allocated zone or wait for their teacher.

Important: Because of the location of their classroom, CP C students are grouped together and accompanied to their classroom by two staff members.

The MS/GS students then get off the bus and walk through the tent guided by the bus assistants. When they leave the tent, they are brought to their classroom and their bubble by several staff members.

Students from KG1 and KG2 (MS/GS) who are accompanied (ie, by parents, nannies...) pass from 7:50 a.m. through the tent and are directed to their classroom.

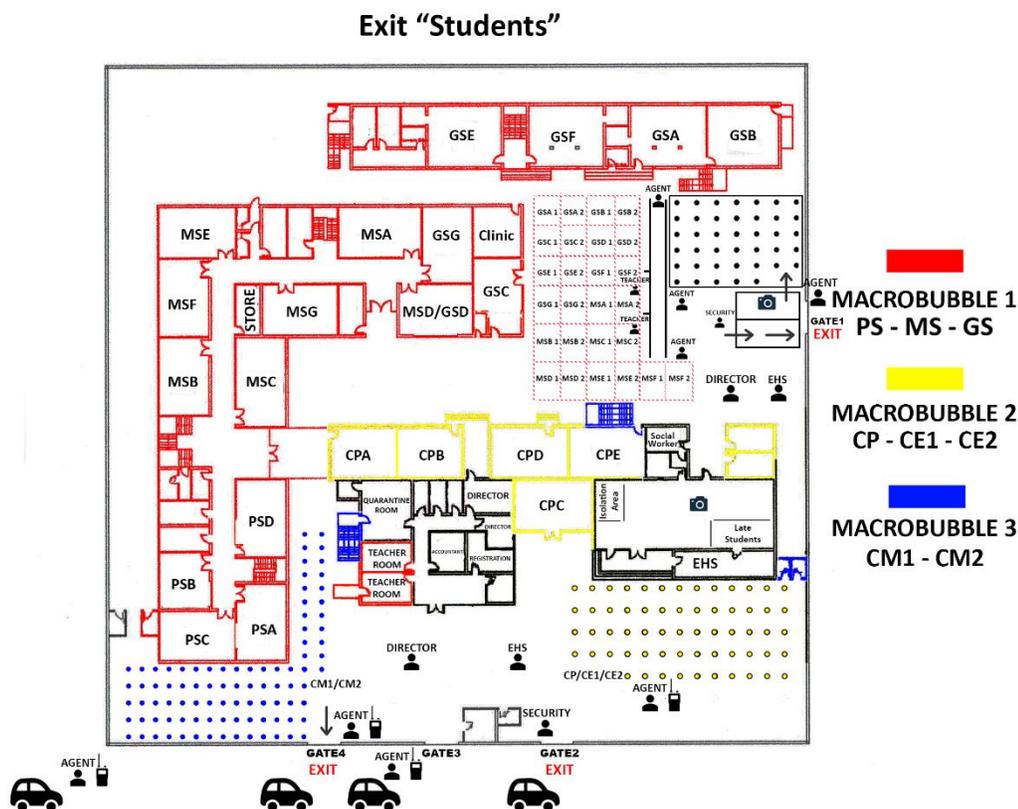
Important: Only 1 parent can accompany MS/GS children provided that they show a negative COVID test current within 72 hours.

Gate 2: Students Grade 1 to Grade 5 (from CP to CM2) accompanied.

Students are welcomed at the gate (gate 2) and are directed (by ground signage) to the gymnasium. They have the option to sit in a dedicated air-conditioned space if they are hot. They pass one by one in front of a thermal imaging camera, which will take their temperature.

Students then head to their room where their teachers are waiting for them.

▪ **Students' exit:**



The time to leave will be signaled by two consecutive 10-minute spaced ringtones:

1st ring at 12:20 p.m.:

Students who take the bus (see displays in each class) prepare and head to the gate (gate 1). KG1/KG2 (MS/GS) students will be assisted and accompanied by the dedicated staff of each bubble.

2nd ringtone at 12:30 p.m.:

1) Students from Grade 1, 2 and 3 (CP, Ce1 and Ce2) (micro-bubble2) pass through the gymnasium and head to the gate (gate 2) accompanied by their teachers, at all times respecting the distance requirements. The students then place themselves on the marks on the ground. Parents outside show up at the gate (preferably by car because of parking problems around the school) and give their child's name. After

the message is received by walkie-talkie, the designated student will be taken to the gate to meet his/her parents.

2) students in the 4th and 5th grades (macro-bubble 3) cross the hall and head to the gate (gate 3) accompanied by their teacher, at all times respecting the distance requirements. The students then place themselves on the marks on the ground. Parents outside show up at gate 3 and give their child's name. After the message is received by walkie-talkie, the designated student will be taken to the gate to meet his/her parents.

3) Parents of KG1/KG2 (MS/GS) students are allowed to enter through gate 1 (gate 1) in a designed area (about thirty places). They sit on one of the markings on the ground and wait for the teachers to arrive with the students from their bubble. Parents pick up their child by following a path on the ground and respecting distance measures. Each time a parent passes through the gate, a new person is allowed to enter to limit the number of people in the waiting area.

In case of delay, the children are taken to the gym where they can wait safely (air conditioned and safely distanced) for their parents.

3. WEEKLY ORGANIZATION (regular hours starting on Sept 7)

In view of all the constraints, the framework for the development of time schedules for each level from KG₁ to Grade 5 (MS to CM₂) is as follows:

	Sunday	Monday	Tuesday	Wednesday	Thursday
7:45-8:00 a.m.	Arrival of students (bus - accompanied)				
8 a.m. to 8:50 a.m.					
8:50 a.m. to 9:40 a.m.					
9.40am-10am	1st break (20 min) MS, CP, CM ₁				
10am-10.20am	1st break (20 min) GS, CE ₁ , CM ₂				
10:20 a.m.-10:40 a.m.	1st break (20 min) CE ₂				
10.40am-11.30am					
11.30am-11.40am	10' snack				
11.40am-12.30pm					
Back home					
2:20-3:10 p.m.					
3:10-4:00 p.m.					

This arrangement allows children to work continuously through the day. Afternoon hours will be devoted to distance learning. The vast majority of distance learning are language classes (Arabic and English) and a continuous follow-up in French for students who have decided for 100% distance learning.

The recesses are separated so that there is no interaction between groups. A plan of the school with arrows indicating the entrances and exits during breaks of each macro-bubble (see Circulation Map).

In order to be ready as soon as the buses arrive, and after the children have been relocated by the staff, teachers will be required to be in their classrooms from 7:45 a.m.

4. GROUP ALLOCATION

PS : 100% DISTANCIEL puis 100% PRÉSENTIEL

Sur décision de l'ADEK, seuls les élèves de MS au CM2 sont pour l'instant autorisés à être accueillis à l'école. Durant les premières semaines de l'année scolaire, les élèves de PS suivront un enseignement exclusivement à distance suivant un format similaire à celui proposé l'an passé. Dès que les autorités donneront l'accord d'accueillir les élèves de PS en présentiel, notre objectif sera de proposer un enseignement 100% présentiel.

FORMAT 100% DISTANCIEL (à partir du 2 septembre)

	DIMANCHE	LUNDI	MARDI	MERCREDI	JEUDI
PRESENTIEL	X	X	X	X	X
DISTANCIEL	Tous	Tous	Tous	Tous	Tous

FORMAT 100% PRÉSENTIEL (dès l'accord des autorités)

	DIMANCHE	LUNDI	MARDI	MERCREDI	JEUDI
Semaine 1 :					
PRESENTIEL : CC	G1	G2	G1	G2	G1
PRESENTIEL : ASEM	G2	G1	G2	G1	G2
DISTANCIEL : CC	G3	G3	G3	G3	G3
Semaine 2 :					
PRESENTIEL : CC	G2	G1	G2	G1	G2
PRESENTIEL : ASEM	G1	G2	G1	G2	G1
DISTANCIEL : CC	G3	G3	G3	G3	G3

G1 et G2 : élèves dont les parents ont choisi le présentiel

G3 : élèves dont les parents ont choisi le distanciel à 100%

CC : Chargée de Classe

ASEM : Assistante Maternelle

MS et GS : 100% PRÉSENTIEL

	DIMANCHE	LUNDI	MARDI	MERCREDI	JEUDI
Semaine 1 :					
PRESENTIEL : CC	G1	G2	G1	G2	G1
PRESENTIEL : ASEM	G2	G1	G2	G1	G2
DISTANCIEL : CC	G3	G3	G3	G3	G3
Semaine 2 :					
PRESENTIEL : CC	G2	G1	G2	G1	G2
PRESENTIEL : ASEM	G1	G2	G1	G2	G1
DISTANCIEL : CC	G3	G3	G3	G3	G3

G1 et G2 : élèves dont les parents ont choisi le présentiel

G3 : élèves dont les parents ont choisi le distanciel à 100%

CC : Chargée de Classe

ASEM : Assistante Maternelle

5. HEALTH AND SAFETY AT SCHOOL

What social distancing applies in classrooms?

The social distance required by ADEK in the classroom is 1.5m: students have a chair and an individual table, appropriately distanced from the other students. Classes therefore have a strictly limited number of students: 10 in KG (each MS/GS class is made up of two groups), 15 in primary.

Do students change classrooms during the day?

Students stay in their room, in their individual place, during the school day.

What social distance does apply outside the classroom? How do you enforce it?

The social distance required by ADEK outside the classroom is 1.5m between students and 2m between adults: a layout of the space, and suitable signage and supervision by the staff of the school will ensure the enforcement of this requirement.

What other health measures are in place at the facility?

Wearing a mask is mandatory for students 6 years old and above (Grade 1 and above). Gloves are not mandatory - however, students are encouraged to wash and disinfect their hands regularly.

Hand sanitizers will be available throughout the school premises, as well as illustrative signs, floor stickers and posters.

Daily cleaning and sterilization of all areas, equipment and surfaces of the school premises and effective disinfection at the end of each school day will be carried out.

Common areas and toilets will be disinfected every hour.

All classrooms are regularly ventilated. A temperature check will be carried out before boarding the bus. If a student's temperature exceeds 37.5 degrees Celsius, they will not be allowed to enter the bus.

6. TEMPORARY TEACHING ARRANGEMENTS

What else is different from previous years?

- Cultural and sporting activities are suspended by ADEK until further notice. These activities will be proposed at the beginning of the year.
- No catering services will be provided: each student must arrive at the school with their two snacks.
- No water fountain is installed: each student must arrive at the school with his/her bottle containing sufficient water for the day.
- Each student must arrive with his/her own equipment for class (eg stationary), no exchange of materials can take place at the school.
- The lockers have been removed from all classrooms and are off limits for students.

What are the applicable times for the school year until the October holidays?

Students will be welcomed daily from 8 a.m. to 12:30 p.m., which represents a school day reduced by one hour in primary school. Distance learning classes will be offered in addition to complete the face to face classes.

Why is the school day shorter?

ADEK has asked all Abu Dhabi institutions to maintain some distance learning. We decided to focus on face to face teaching in the morning, and to place most of the classes in groups in afternoon online sessions, with an additional focus on French for students who have chosen 100% distance learning.

What are the benefits of this shorter day?

- Fatigue generated by respect for health constraints, including wearing masks, is reduced.

- Movements within the school and contact between students are therefore very limited.

How long will these arrangements last?

These arrangements will last until the October holidays, and will be reviewed depending on the situation at that time. The opening of Saadiyat campus will allow to welcome more grade levels physically.

How are remote activities organized?

They are of two types:

- daily activities to be carried out at home, independently, and which will be resumed in the classroom.
- additional lessons by Zoom, which will take place from 2:20 p.m. to 4 p.m.

Will students have breaks and will they be able to eat during that day?

- In KG1/KG2 and Grade 1 to 2, regular breaks are put in place by the teacher in the class - a time is provided for late-morning eating.
- In KG1/KG2, as usual, a snack time is organized for the students during the two breaks (a light snack for the 1st break and a more substantial snack for the second break that will be done in class).

We remind you that no food service is open and that the exchange of food is forbidden students must bring their two snacks and their water with them.

7. THE TEMPORARY OPTION OF 100% DISTANCE LEARNING

What is this option?

Parents who wish to do so can keep their child at home and allow them to continue learning from home. The student enrolled in this option is assigned to a real class and has a chair and a table, which he/she will occupy on return to school in person. They're on the class list just like their classmates.

How long does this option last?

This option is related to the current health situation. Parents who choose this option do so until the October holidays. Parents will have two weeks to decide whether or not they want to change their mind. Depending on the evolving situation, LFITM will decide whether or not to maintain the option after the October break.

How do I apply for this option? Is this choice final?

A Survey Monkey survey has been sent to every parent. You have 15 days from the date of return to change your mind. Past this deadline, this choice will be final until the October holidays.

How are classes organized?

In elementary school, a weekly work plan is provided with the same activities and resources as other students in the class. Distance learning students will have access to instructions and guidelines through a digital platform, SEESAW for KG1-KG2 and Google Classroom from Grade 1 to Grade 5. From Grade 1 to Grade 5, the teacher will organize Zoom sessions with students who have chosen the distance model.

Will my child have a connection to the students in his class?

Distance learning students will meet their classmates during the afternoon Zoom sessions. Live sessions will be also organised in the morning with the face to face students. Every Tuesday, all the students will be at home and will share time online (Grade 1 to Grade 5).

Will the assessments be the same in distance and in-person?

In primary school, distance learning students will have the same assessments as the rest of the class.

Will my child with special educational needs always be followed?

Students with special needs will have personal Zoom sessions with specialized staff. Their follow-up will therefore be assured.

Will my child be able to interact with his teacher whenever he wants?

Teachers are present in their classrooms at all times and they will not be able to respond the same way they do in face to face. However, distance learning students will be able to interact with the teacher through different messaging systems and during Zoom sessions.

Is there a difference in fees between the two education options?

There are no additional costs or reductions associated with this option.

Is this model suitable for all students?

For the youngest students, distance learning requires the presence of an adult. For all, a certain degree of autonomy is essential. It will be necessary to ensure that each student has the necessary device to have access to the online resources.

What if my child doesn't do his/her daily work?

The student's attendance will be noted every day through the rendering of daily work, and participation in remote activities. If your child is sick or unable to return to school, their teacher must be notified.

8. BUS SERVICE

This service will be available and implemented from Wednesday, September 9.

Registration for the bus service is now open. An email has been sent about this. Please read it and respond by Thursday, September 3, depending on the choice you make.

9. UNIFORM AND SCHOOL BAG

Uniform:

The uniform is mandatory for students attending school physically and must be washed every night.

We're switching suppliers. You can order online at www.threadsmeme.com Here are the steps to order.

It is imperative to book an appointment before picking up the uniforms.

School bag :

The school bag weight should not represent more than 20% of the child's weight. As it is not possible to leave belongings in the lockers for safety reasons, it is necessary to ensure that your child has the necessary school supplies for his/her school day, but also that the school bag is not overloaded.

You can choose a schoolbag with wheels for the youngest children (from KG1 to Grade 1), since their classes are located on the ground floor.



Lycée Français International Théodore Monod

THREADS RETAIL SHOP

Uniforms of Lycée Français International Théodore Monod will be available at
1. Capital Mall Threads Outlet

UNIFORMS AVAILABLE AT STORE ONLY FROM 15TH AUGUST 2020 ONWARDS.

Pre-book to stay safe.

Step 1: Pre-book your appointment to visit the store www.threadsmeme.com

Step 2: Present your appointment confirmation (QR code)

Step 3: Enjoy a safe and socially distant shopping experience

TRIAL SAMPLES ARE SANITIZED AS PER REGULATIONS.

ONLINE ORDERING FROM 15TH AUGUST ONWARDS

To free up your time, please order online at www.threadsmeme.com

Orders will be delivered to your preferred address.

5-7 working days will be required for the delivery during peak sale period (Aug-Sep).

MADE TO MEASURE SERVICES

- Orders to be placed before 20th August 2020 for delivery on or before 30th August 2020.
- MTM & Alteration services are available at Threads Outlet in Capital Mall on all working days.
- This service will be provided at other outlets on specific date and time.
- PRE-BOOK your Made to Measure Service at www.threadsmeme.com.

UNIFORM GUIDE
To download the uniform guide/catalogue www.threadsmeme.com

BOOK NOW TO SAVE YOUR SLOT

800-8473237 | support@threadsmeme.com

www.threadsmeme.com

10. FREQUENTLY ASKED QUESTIONS

Can I come with my child in his classroom on his first day of school?

In accordance with the ADEK guidelines, only one parent is allowed to go with his/her child to their classroom on the first day by showing a negative PCR test performed within the previous 72 hours. This authorization is only possible for KG1 and KG2 students.

I am abroad or still in quarantine. Can my child still follow the distance learning proposed by the school?

Of course. You will be able to access the classes via distance learning. We'll help you to set up your iPad and install the necessary applications.

Are the fees the same between the distance learning option and the face to face option?

Yes.

Can children of the same family will be in the same groups?

Children in the same family are grouped together whenever possible and thus come to school on the same days.

Necessary configuration for the iPad? Which model to buy?

An Ipad 7 with the highest memory capacity (64mo) is ideal.

11. CONTACT

Lycée Français International Théodore Monod

PO Box 59646 Abu Dhabi – UAE



+971(0) 2 667 9009



secretaire.ltm@aflec-fr.org

Find all our news on our [website http://ltmonod.aflec-fr.org/](http://ltmonod.aflec-fr.org/) and on

